



Worksheet

Evaluation of the quality of performance

Listen to your colleague's speech and verify whether the following components were present. Mark with a cross in the table below.

	YES	NO
Clear introduction to the speech		
Clear articulation		
Intonation		
Eye contact		
Facial expressions		
Gesticulation		
Clear conclusion		

Rate on a scale from 1 (poor) to 5 (very good) the following components of your colleague's speech.

	1	2	3	4	5
Pace of speaking					
Presentation					
Ability to arouse the enthusiasm of the audience					

Complete the following:

I particularly enjoyed .....

You should work on .....